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Dear CMCM member,

We are writing to inform you about the **Annual Member Meeting** of the **Community Media Center of Marin**, to be held Monday November 1st from 6pm to 8pm (location TBA).

Prior to the meeting, annual board elections will take place via ballots for one available board 'member elected' position. The nomination/petition documents are attached and are also available at www.cmcm.tv/board-info along with the CMCM By-Laws. Also on the ballot this year will be a by-law revision to allow for a second higher education Board position which would bring the CMCM board to a total of 16 members.

We hope you can attend the Annual Member Meeting, the third one for our new organization!

Sincerely,

Michael Eisenmenger
executive director



Call for Nominations CMCM's Board of Directors

Board of Directors

The Board of Directors of the Community Media Center of Marin (CMCM) is a 15-person body that governs CMCM. This year, there will be two positions on the Board of Directors to be selected by the membership. Nominees for the Board of Directors consist of candidates selected by the Board in addition to those put forward by the membership. The full Board meets monthly; board members also participate in committee meetings that are held as needed. Nominees for the member positions for the Board of Directors must be CMCM members; individuals are sought who broadly represent the communities served by CMCM.

The Responsibilities of CMCM Board Members include:

- Assist with fundraising for the organization.
- Attending all board and committee meetings and functions, such as special events.
- Responsible for the policy direction and governance of the organization's mission, services, and programs.
- Reviewing agenda and supporting materials prior to board and committee meetings.
- Serving on committees or task forces and offer to take on special assignments.
- Informing others about the organization.
- Suggesting possible nominees to the board who can make significant contributions to the work of the board and the organization.
- Keeping up-to-date on developments in the organization's field.
- Following conflict of interest and confidentiality policies.
- Assisting the board in carrying out its fiduciary responsibilities, such as reviewing the organization's annual financial statements.

2011 Elections for the Board of Directors

The timetable for elections for the Board of is:

- **October 12th** -- Deadline for Board nomination forms to be received at CMCM by 6PM. The Nomination form is attached here and available online at www.cmcm.tv/board-info.
- **October 17th** – Ballots and information on all member nominees will be sent out to membership via email and posted to the web site.
- **October 31th** – Deadline to receive completed ballots.
- **November 1stth** -- Annual Meeting. The Board of Directors will present its new designated appointees and the newly elected member board member.



CMCM Board of Directors Member Petition for Nomination Form

(this form is available online in Word format at: www.cmcm.tv/board-info)
Please mail this form to arrive at CMCM no later than October 12th, 2011.

Name _____

Address _____

Phone (home) _____ (cell) _____ email _____

Place of
Employment _____

1) On which Board committee/s would you be interested in serving?

___ Finance, Investment

___ Outreach/Fundraising

___ Board Development/Governance

2) Name any Boards or Advisory groups on which you have served in the past:

3) Name any organizations with which you are affiliated:

4) As a board member, what areas below could you contribute expertise: (Check all that apply)

___ Legal ___ Marketing ___ Fund Raising/Development

___ Non-profit Administration ___ Accountancy ___ Strategic Planning

___ Marketing/Public Relations ___ Outreach/Community Development

5) Please list other Non-Profit/Board Experience:

6) Please list other Affiliations (organizations, corporations, foundations):

7) **Briefly answer the following questions (preferably via emailing this word document to info@cmcm.tv).** Responses will be distributed as part of the ballot and posted in their entirety at the web site address: www.cmcm.tv/board-info.

- Why do you want to serve on the CMCM Board of Directors?

- What relevant experience do you bring to this board position?

- What is your vision for CMCM and how will you achieve it?

Signatures of Other Members in Support of the Board Nominee Petition

In accordance with the CMCM Bylaws section 8.01 (c), nominations for member positions for the board of directors must contain at least ten signatures of other members. Please use this sheet to record those signatures and submit it with the two page application above.

(c) Irrespective of the number of members of the Community Media Center of Marin, petitions for nomination must contain a total of at least ten (10) signatures of individual members or representatives of organizational members. Only one signature per organizational member is permitted.

1) Name _____
Signature _____ Date _____

2) Name _____
Signature _____ Date _____

3) Name _____
Signature _____ Date _____

4) Name _____
Signature _____ Date _____

5) Name _____
Signature _____ Date _____

6) Name _____
Signature _____ Date _____

7) Name _____
Signature _____ Date _____

8) Name _____
Signature _____ Date _____

9) Name _____
Signature _____ Date _____

10) Name _____
Signature _____ Date _____