



**Community
Media Center
of Marin**

819 A Street • San Rafael, CA 94901 • 415 721-0636

CMCM Student Internship (unpaid)

Terms Available:

Fall Term: September-December
10-12 hours per week

The Community Media Center of Marin is a new non-profit, providing residents of Marin County with access to communication technologies, media training, television facilities and cable channel space on a fair and equitable basis. CMCM administers three non-commercial cable channels (public, educational, and governmental), hosts web video and streams channel programming live.

Internship Duties May Include:

- Assist with digitizing and logging of programs to be broadcast.
- Search the web for relevant, quality public video content.
- Prepare and implement program highlights for monthly flyer and website blog.
- Help with ongoing production projects.
- Update highlights on our website, Twitter status and Facebook page.
- Assist instructors with classes.
- Assist with equipment maintenance.
- Assist members with questions.
- Perform other duties as assigned.

Internship Qualifications:

- The ideal candidate has knowledge of Photoshop, Final Cut Pro, and video compression tools. Knowledge of basic CMS functions is a plus.
- Basic familiarity with video production.
- Strong organizational and research skills.
- Experience using Microsoft Word and Excel.
- Applicants must currently be enrolled in university/college classes.

Internship Benefits

As an intern, you will have free access to our production equipment and post-production facilities, even if you are not a Marin County resident. CMCM provides workshops, which you will have free access to during your internship, in Studio Production, Field Production, Editing (Final Cut Pro) and more. After successful completion of the internship program, interns receive an additional six months of free membership and access to the facilities and equipment.

How To Apply

Qualified applicants please submit a cover letter and resume with the subject line: Student Internship to internship@cmcm.tv

No phone calls please! We will only respond to those candidates we feel are most qualified.